

Quicken for Mac 2015-2017 Instructions

Web Connect

- 1. Enroll in MoneyView Online banking at <u>www.pvfcu.org</u>.
- 2. In Quicken, select your account under the **Accounts** list on the left side.
- 3. Choose Accounts menu > Settings.
- 4. Select Set up transaction download.
- 5. Enter Park View FCU WC in the **Search** field, select the name in the **Results** list and click **Continue**.
- Log in to MoneyView Online banking at <u>www.pvfcu.org</u>. Download a file of your transactions to your computer.

NOTE: Take note of the date you last had a successful connection. If you have overlapping dates in the web-connect process, you may end up with duplicate transactions.

7. Drag and drop the downloaded file into the box **Drop download file**.

NOTE: Select "Web Connect" for the "Connection Type" if prompted.

 In the "Accounts Found" screen, ensure you associate each new account to the appropriate account already listed in Quicken. Under the Action column, select "Link" to pick your existing account.

IMPORTANT: Do **NOT** select "**ADD**" under the action column unless you intend to add a new account to Quicken.

- 9. Click Finish.
- 10. Repeat steps for each account to be connected.