

Quicken for Windows Instructions

Direct Connect

- 1. Enroll in the new MoneyView online banking at <u>www.pvfcu.org</u>. All members will re-enroll.
- 2. In Quicken, choose **Tools** menu > **Account List**.
- 3. Click the Edit button of the account you want to activate.
- 4. In the Account Details dialog, click the Online Services tab.
- 5. Click Set up Now.
- 6. Use Advanced Setup to activate your account.
- 7. Enter Park View FCU in the search field, select the name in the list and click Next.
- 8. If presented with the Select Connection Method screen, select Direct Connect.
- 9. Type your Direct Connect **User ID** and **Password** and click **Connect**.
- 10. Ensure you associate the account to the appropriate account already listed in Quicken. You will want to select **Link** to an existing account and select the matching accounts in the drop-down menu.
- 11. Do NOT choose **Add to Quicken** unless you want to add a new account to Quicken. If you are presented with accounts you do not want to track in this data file, choose **Ignore Don't Download into Quicken**.
- 12. After all accounts have been matched, click **Next**. You will receive confirmation that your accounts have been added.
- 13. Click Done or Finish.